



Jeffrey S. Evans & Associates, Inc.

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If you would like your item(s) packed and shipped, this form must be completed and returned to us

We offer a professional in-house packing and shipping service and regularly pack and ship glass, ceramics, and antiques and collectibles of all types; however we do not crate or pack/ship large and/or heavy objects (e.g. furniture, statuary) or items that are unusually fragile (i.e. severely cracked vase). If you are unsure if we can ship a lot for you, please ask. Please print when using this form.

1) Invoice Information:

Name as it appears on your invoice _____

Auction Date _____ Auction Invoice Number _____

2) We ship United Parcel Service (UPS) unless otherwise noted below, or required by National and/or International shipping standards (Please circle alternate choice)

United States Postal Service (USPS) Third Party Shipper (Contact us)

NO SIGNATURE REQUIRED OPTION: We require a signature on boxes with a value of \$1000.00 (USD) or more that are shipped through UPS. If you want your items to be delivered "without signature", sign below. Understand that without signature required the shipper may leave your package on the doorstep, and Jeffrey S. Evans & Associates, Inc. will not be liable for any loss or damage. Please sign if selected _____

3) Where are we shipping?

SHIPPING ADDRESS: Please completely fill out the information below. Note that UPS will not deliver to a Post Office Box.

Name _____ Company _____

Street _____ APT/Suite _____

City _____ State _____

Zip Code _____

Telephone _____ Email _____

Special Requests

4) **Payment:** We accept Cash, Check, Money Order, or Bank Wire Transfer. You may use our secure online [credit card](#) form for a MasterCard© or VISA© payment. By submitting your credit card payment you hereby authorize Jeffrey S. Evans & Associates, Inc. to charge packing, insurance and shipping charges to your credit card. This sale is subject to the printed conditions of the auction and your signature indicates your acceptance of said [Terms & Conditions](#) as they appear on our website. For further details about our [pack and ship](#) division please visit our website at www.jeffreysevans.com.

Signature _____ Date _____